

**VETERANS OF FOREIGN WARS OF THE U.S.
DEPARTMENT OF NORTH CAROLINA**

GENERAL ORDER NO. 2

SEPTEMBER 2010

1. District Correspondence Flow: In accordance with changes in the National Manual of Procedure, State Commander Seay cautions Post Commanders that the first level of correspondence flow or problem solving should be the District Commander. Correspondence should be routed through the District Commander to Department Headquarters, instead of proceeding straight to the Department Headquarters from the Post (except in payments of money). In this manner, many local problems may be solved locally instead of decisions being forced from upper levels.

2. State Convention fees: In accordance with Article VIII, Section 4, of the Department By-Laws, each post must pay a Convention registration fee of \$3.00 for each delegate and \$3.00 for the post commander. These fees must be paid whether the post attends the Convention or not. The following posts have not yet paid their 2010 state convention fees as of 12 August, and therefore are in arrears to the Department. Quartermasters should pay these fees to the Department Headquarters as soon as possible. Continued failure to pay these fees will result in post charter suspension in the future.

1957 Hickory - \$27	2087 Greensboro - \$18	2574 Eden - \$9
3006 Salisbury - \$33	4208 Old Fort - \$9	7033 Mayodan - \$12
7930 Raeford - \$9	9136 Mt. Holly - \$9	9493 Tuckasegee - \$6
10000 Hiddenite - \$9		

3. Fall Council of Administration meeting: The Fall Council of Administration meeting will be held at the North Raleigh Hilton in Raleigh, 8-10 October, 2010. There will be two business sessions, one on Friday beginning at 3:00 p.m. and the second on Saturday, beginning at 1:00 p.m. There will also be committee meetings and various training sessions. A dance will be held on Friday night, and the Buddy Poppy King & Queen Reception with entertainment on Saturday night. Make reservations by contacting the **North Raleigh Hilton, 3415 Old Wake Forest Road, Raleigh, NC 28609, telephone 919-872-2323.**

4. Registration Fee at Council Meeting: In order to be more closely aligned with procedures at VFW National functions, State Commander Seay has determined that overall registration fees will be charged at the Council of Administration meetings and State Convention this year, in lieu of collecting separate fees for banquets, dances, etc. The registration fee for the October council meeting is \$20 per person, payable in advance or at the registration desk. The registration fee will cover the dance on Friday night, the Buddy Poppy King & Queen Reception on Saturday night, the program booklet, and all you can eat and drink at the Department Hospitality Room, when it is open. All hospitality rooms will be closed from 7 pm to 9 pm Saturday night.

5. Posts operating a Canteen as defined in the department by-laws and which have not done so should remit immediately to Department Headquarters the annual Canteen Fee of \$50.00 for the 2010-11 year. Those posts that do not submit this fee will be considered to be in arrears to the department. Posts which are operating a canteen without department permission should immediately obtain such permission or risk closure and disciplinary action.

6. Post Election Reports: According to VFW National Headquarters, the following posts have not yet turned in their 2010-11 election report as of 12 August. These posts have been placed on suspension by the Commander-in-Chief on 2 August. Their post charters will be permanently revoked and they will be declared defunct as early as 2 September by the Commander-in-Chief if they have not submitted their election report by then.

11226 Aulander

7. Expense Vouchers: All Officers and District Commanders must submit the pink expense voucher within thirty days of the expense to be reimbursed for expenses incurred in travel. Original hotel and telephone bills must accompany the expense voucher before expenses can be paid. Any other item must be substantiated by attaching an original paid bill. The May 2011 voucher must be at Department Headquarters by May 25, 2011. The end of the fiscal year is May 31, 2011, and no expenses from an old fiscal year can be paid out of the new fiscal year's budget.

8. Quartermaster Bonds: The attention of all Post Officers is directed to Section 709 of the National Charter and By-Laws and Manual of Procedures, which requires that each accountable officer of the organization shall be bonded with an indemnity company as surety in the sum of at least equal the amount of funds and value of property for which, so far as can be anticipated, he may be accountable. The minimum Quartermaster Bond through Department Headquarters is \$3000.00. The fee for \$3000.00 is \$9.00. Bond forms were mailed to quartermasters in mid-July. **All quartermasters must be bonded immediately. There are no exceptions.** It is the Post Commander's ultimate responsibility to make sure that the bond, once issued, remains in force by insuring that the Trustees accomplish complete and thorough audits of the Quartermaster and other bonded officials. Those posts whose Canteen Managers, Bartenders, Bingo Managers, or Kitchen Managers are insured under the Employee Dishonesty Clause of their liability insurance policies must submit to Department Headquarters copies of the policy pages which reflect the insurance company name, the post name/number, the dollar amount of employee dishonesty coverage, the inclusive dates of coverage, and page explaining the coverage. Posts which have this coverage do not need to bond those employees with the Department. This type of insurance Employee Dishonest Clause **does not cover the Quartermaster.** Men's Auxiliary Treasurers who handle money must also be bonded with the Department or with a separate surety bond—they are not covered by the Employee Dishonesty Clause either.

9. Trustee Reports of Audit Errors: Post Commanders and Quartermasters are cautioned that many incorrect audits are being received at Department Headquarters. The most common error is that quartermasters are not insuring that the dollar figure in Block 15 of the Trustee's Report of Audit matches exactly the total dollar figure in Block 17. Usually, this is occurring because funds such as savings accounts, bonds, or CD's are not being listed on Line 8, but are listed in Block 17. All funds of any kind, to include cash, checking accounts, savings accounts, bonds, stocks, and CD's must be listed in both the Funds block (items 1-9) and in the Reconciliation of Fund Balances (Block 17). This is the only way that trustees can accurately view the disposition of all funds entrusted to the quartermaster.

10. Deputy Inspectors: In accordance with Article V, Section 517(a)(9)b of the National Manual of Procedures, the State Commander hereby appoints the seventeen (17) District Commanders as Deputy Inspectors. He also authorizes these Deputy Inspectors to appoint an Assistant Inspector in their District to assist them if they so desire.

11. Missing National Convention Delegate Fees: According to VFW National Headquarters, as of 12 August, numerous posts have not yet paid their 2010 National Convention Delegate Fee of \$10 per post. This fee must be paid whether or not the post sends any delegates to the National Convention in Indianapolis. Posts which fail to pay this fee will soon have their charter suspended and then possibly cancelled by the National Commander-in-Chief. A blank delegate form has been included in this mass mailing.

12. Men's Auxiliary Members at Meetings: Post and District Commanders are cautioned that Men's Auxiliary members may attend the Joint Sessions of meetings along with the Ladies and the Comrades, but may not attend the Comrades' business sessions unless invited to stay as "non-speaking" guests by the Post or District Commander. At this time, there is no District, Department, or National representation of Men's Auxiliary members, and National has no plans to implement any.

13. National Post Service Officer Guides: The most recent National Post Service Officer Guide (2009 edition) is available for purchase from the department headquarters for the sum of \$10 per guide, which includes postage.

14. Change to District All American Requirements: VFW National Headquarters has announced that there is no longer a requirement for all posts in a district to buy Buddy Poppies for the District to attain All-American status. The Buddy Poppy requirement of five poppies per post member still applies for a Post to make All-American.

15. Roster Corrections: The Department Roster is corrected as follows:

*Page 1: Commander Doug Seay's correct personal email is dsea92347@aol.com
Senior Vice Commander Schoolcraft's correct personal email is jschoolcraft@embarqmail.com.

*Page 6: Ken Siragusa's correct town is Willow Spring, zip 27592.

*Page 7: The VAVS Rep for Asheville is Jack Icard, and the Deputy Rep is Earl Caldwell.

*Page 8: The VAVS Rep for Durham is Harry Bays, and the Deputy Reps are James Costin, Ed Parungo, and Winton Bowles. The VAVS Rep for Fayetteville is James Flanders, and the Deputy Reps are Darlene Webster and Warren Berginer. The VAVS Rep for Salisbury is Gary Barringer, and the Deputy Reps are Marvin Kyles and Eddie Johnson.

*Page 9: Jack Goin's correct phone number is 910-579-7512.

*Page 10: Jesse Bellflower's correct phone number is 910-426-3930. Mark Bergman's correct phone number is 910-257-0993.

*Page 11: The correct National Guard Area Coordinator is Euell "Buzz" Griggs at 336-266-1590. Frances Crawford is the Asst National Guard Area Coordinator.

*Page 12: Rose Quasebarth's correct zip code is 27834. Frances Crawford spells her name with an "e", not an "i." Cleo Summers' correct zip code is 27155.

*Page 23: Post 10659 meets at 414 Main St. in Columbia. Post 11226 meets at 105 South Commerce Street in Aulander.

*Page 24: Rose Quasebarth's name is "barth", not "baarh." Post 2771 meets at 300 N. McLewean St. in Kinston.

*Page 31: Marvin A. Fiel's correct zip code is 28546.

*Page 35: Post 9983's new commander is Les Creswell at 181 Royal Palms Way, Holly Ridge 28445, phone 910-884-5475.

*Page 37: Post 1920 meets at 506 W. Clay Street in Mebane.

*Page 38: Commander Robert Lucas of Post 2740's correct address is 702 Summer Storm Drive, zip 27704. Commander Lee Heavlin of Post 9100 lives in Chapel Hill, not Carrboro. Post 9100 meets at 1714 Legion Road in Chapel Hill.

*Page 43: Quartermaster Richard Easingwood of Post 670's zip is 28331.

*Page 45: The David Thompson Post of Lumberton is Post 8969, and meets at 300 Brooke Lane. Post 9925 Commander Kenneth Barefoot's correct zip is 28318.

*Page 49: Commander Roger McIntyre of Post 9881 lives in Star, not Biscoe.

*Page 50: District 10 Quartermaster Barry Avent's zip code is 27214.

*Page 57: Post 11173 meets at the Walnut Cove Senior Center, 308 Brook Street. Post 11222 meets at the Fire Department on Zeffer Road.

*Page 59: Post 6365 meets at 1011 Meadow Creek Church Road. Post 6369 meets at 490 E. Church St (US Hwy 52) in Richfield. Post 6369's new commander is Milas Smith at 325 N. Main St, Richfield, 28137, phone 704-463-7781.

*Page 61: Post 2423 meets at 100 VFW Lane in Indian Trail.

*Page 65: District 14 Commander Ben Harman's phone is 704-902-6504.

*Page 67: Post 10000 meets at 2218 Sharpe Mill Road in Hiddenite.

*Page 70: Post 3040 has consolidated with Post 891. District 16 Quartermaster Kurtis Pike's correct address is 514 Floyd Blackwell Road.

*Page 71: Post 5206's new Quartermaster is Mark Ross, 58 Samara Drive, Hendersonville, 28739, phone 828-891-8223. Post 9116 meets at 204 Walker Street in Columbus.

*Page 74: Post 8635 meets at the United Community Bank at 132 Rodney Orr Bypass.

*Page 75: Post 9493 meets at 10628 Hwy NC 107. Post 10685 meets at 5012 Hwy 107 N.

ORDER OF:

**DOUGLAS L. SEAY
DEPARTMENT COMMANDER**

OFFICIAL:

**M. BRUCE EDWARDS
DEPARTMENT ADJUTANT/QUARTERMASTER**